



TIMESHEET DATES 2023-2024

<u>If your approved timesheet is received by the ESC by this date:</u>	<u>And will be paid on this date:</u>
July 5, 2023	July 14, 2023
July 20, 2023	July 31, 2023
Aug. 4, 2023	Aug. 15, 2023
Aug. 22, 2023	Aug. 31, 2023
Sept. 6, 2023	Sept. 15, 2023
Sept. 20, 2023	Sept. 29, 2023
Oct. 4, 2023	Oct. 13, 2023
Oct. 20, 2023	Oct. 31, 2023
Nov. 6, 2023	Nov. 15, 2023
Nov. 20, 2023	Nov. 30, 2023
Dec. 6, 2023	Dec. 15, 2023
Dec. 19, 2023	Dec. 29, 2023
Jan. 3, 2024	Jan. 12, 2024
Jan. 22, 2024	Jan. 31, 2024
Feb. 6, 2024	Feb. 15, 2024
Feb. 20, 2024	Feb. 29, 2024
Mar. 6, 2024	Mar. 15, 2024
Mar. 20, 2024	Mar. 29, 2024
Apr. 4, 2024	Apr. 15, 2024
Apr. 19, 2024	Apr. 30, 2024
May 6, 2024	May 15, 2024
May 21, 2024	May 31, 2024
June 5, 2024	June 14, 2024
June 18, 2024	June 28, 2024

- Timesheets must be received no later than 4:30 on the specified due date.
- All timesheets **MUST BE APPROVED** by supervisor to be paid. **NO EXCEPTIONS!**
- Timesheets must be emailed to: payroll@escneo.org